



Group Chief Executive Officer's Office

Our Ref No : (12)2019/FGVH/GCEO
Date : 01 April 2019

Dear Suppliers,

SPECIAL VOLUNTARY DISCLOSURE INITIATIVE ("SVDI")

A large part of the transformation plan of FGV Holdings Berhad and its subsidiaries ("FGV Group") focuses on plugging leakages and restoring operational integrity. We believe in transparency, integrity and ethical behaviour. We continue to instill these values at all levels across the Group and to reaffirm our commitment to good governance and exemplary corporate conduct.

It is this very reason FGV Group is introducing the Special Voluntary Disclosure Initiative ("SVDI") to encourage all our suppliers to come forward with relevant information and evidence of any act of unlawful wrongdoing, fraud, bribery, receiving or giving facilitation payment and/or corruption which involve our directors, employees, business associates or partners and/or other suppliers, either through our Whistleblowing and/or other channels of communication.

More details of the SVDI are as outlined below.

OBJECTIVES

- 1) To resonate the tone at the top on the seriousness in combating bribery and corruption at all levels in FGV Group.
- 2) As a control measure to eradicate unlawful wrongdoing, fraud, facilitation payment, bribery and corruption practices.
- 3) To address any actual or potential leakages of resources or loss as a result of the act of crime as aforementioned.
- 4) To fast track the detection of crime so that proper actions could be taken immediately.

MECHANICS

SVDI offers amnesty to participating suppliers where they will not be blacklisted as FGV suppliers should such acts of unlawful wrongdoing, fraud, bribery, receiving or giving facilitation payment and/or corruption were performed by them.

GUIDING PRINCIPLES

1. To those suppliers who have made such voluntary disclosures under the SVDI ("Participating Suppliers"), FGV Group will accept such voluntary disclosures **in good faith**. As a positive reinforcement, further review or actions will not be made on the reported information. However, such disclosures do not absolve the Participating Suppliers from being accountable for future acts of unlawful wrongdoing, fraud, bribery and/or corruption on their part beyond the applicable amnesty period.

2. In cases where information provided by the Participating Suppliers are related to allegations of bribery involving employee/s of FGV Group, the Participating Suppliers are required to furnish the following documents, namely:
 - a. all related relevant evidence to the said allegations; and
 - b. written declaration by these suppliers to confirm that they have not been involved in giving bribes to the said employee/s.
3. In the event that suppliers fail to make such voluntary disclosures under the SVDI, and if they were later found to be a party committing such acts of wrongdoing, fraud, bribery and/or corruption, these suppliers will automatically be blacklisted under the FGV Group Supplier Delinquency Policy where they will be de-registered from the FGV Vendor Registry and will be barred from all future business transactions and/or dealings with FGV Group, including current contracts which will be terminated accordingly.
4. Supplier obligations under the Vendor Integrity Attestment shall continue to effect, but not limited to current and future undertakings to the transactions involved.
5. Upon voluntary disclosure, Participating Suppliers **MUST** furnish his/her identity (name, NRIC, address, contact number).

APPLICABLE AMNESTY PERIOD

The said amnesty covers a period of three (3) months from **1st April 2019** to **30 June 2019** (both dates inclusive).

SUBMISSION DETAILS

Voluntary disclosure can be made at alert@fgvholdings.com or <http://www.fgvholdings.com/our-company/whistleblowing/>

Alternatively, submissions can also be sent to the following address:

**Whistleblowing Secretariat
Group Governance Division
FGV Holdings Berhad
Level 13 West,
Wisma FGV,
Jalan Raja Laut,
50350 Kuala Lumpur**

Thank you.

Yours sincerely,



**Dato' Haris Fadzilah Hassan
Group Chief Executive Officer**